

**Contra Costa College
College Instruction Committee
Minutes of Monday, February 22, 2021**

CALL TO ORDER with Introduction of Guests at 2:15 p.m.

CIC Chair: Mark Wong
Division Rep SES: Najia Azizi
Division Rep LA: Anthony Gordon
Division Reps AACE: Brianne Ayala
Division Reps NSAS: Jennifer Ounjian, Leslie Alexander
SLO Coordinator: Brandy Gibson
Curriculum Specialist: Karen Ruskowski
Dean of Liberal Arts: Jason Berner
Members not in attendance: All members were in attendance.
Guests in attendance: Elisabeth Schwarz, Carlos Chavarria, Francis Reyes

CONSENT AGENDA ACTION ITEMS

Agenda: February 22, 2021
Action: Approved with moving CULIN 250 to non-consent agenda
Motioned: Anthony
Seconded: Najia
All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer
Abstained: None

Minutes: February 8, 2021
Action: Tabled

ENGL-103 Reading Skills Laboratory
Course Deletion: Course no longer offered.

NON-CONSENT AGENDA ACTION ITEMS

CIS-099 Occupational Work Experience *(This course was tabled on 2/8/21 for non-representation.)*
Proposed Substantial Changes:

- Update TOP/CIP codes
- Course description, grade option from SC to LR, MOI's, MOE's, Objectives, Outcomes, and course content.

Action: Approved with the following corrections

- Description is changed to include 75 paid hours/1 unit and unpaid 60 hours/1 unit.
- Correct typo on third SLO

Motioned: Jennifer
Seconded: Anthony
All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer
Abstained: None

Content Review Form Revisions – Vote on [proposed revisions to content review form](#).
Revisions were created in support of the July 1, 2020 Academic Senate Resolutions: #20, #21, and #22. *(The proposed revisions were reviewed during the previous CIC meeting and are being voted on during this meeting.)*
Action: Approved with the following corrections

- E7 second column - add section about multiple teaching methods

Motioned: Anthony
Seconded: Leslie
All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer
Abstained: None

DRAMA-220A Theatre Practice and Performance: Beginning 1**Proposed Non-Substantial Changes:**

- Add “A” to course number and update Title (from Theatre Practice).
- Update description and change to not repeatable

Action: Approved with the following corrections

- Description “of” removed
- THTR 191 CID# added
- Remove percentages from MOE
- Add instructor handouts to textbook section
- Remove second CSLO (same as objective) (Note: Carlos asked that 3rd CSLO be removed at 3/8/21 meeting)

Motioned: Leslie**Seconded:** Brianne**All in Favor:** Mark, Najia, Anthony, Brianne, Leslie, Jennifer**Abstained:** None**DRAMA-220B Theatre Practice & Performance: Beginning 2****New Course:**

- Degree Applicable
- 1-4 units, 54-216 Lab hours by arrangement. Letter grade
- Disciplines: Dance, Theater Arts, Music, Stagecraft

Action: Tabled**DRAMA-220C Theatre Practice & Performance: Intermediate 1****New Course:**

- Degree Applicable
- 1-4 units, 54-216 Lab hours by arrangement. Letter grade
- Disciplines: Dance, Theater Arts, Music, Stagecraft

Action: Tabled**DRAMA-220D Theatre Practice & Performance: Intermediate 2****New Course:**

- Degree Applicable
- 1-4 units, 54-216 Lab hours by arrangement. Letter grade
- Disciplines: Dance, Theater Arts, Music, Stagecraft

Action: Tabled**CULIN-250 International Cuisine** (*This course was approved by CIC on 2/8/21, pending review of the SLOs by SLO Coordinator*)**Proposed Substantial Changes:** Content Review

- Change course hours to 54 lecture hours (from 18 lecture/36 lab).
- Update units to 3.0 (from 1.5 units)
- Update out of class assignments, description, MOI’s, MOE’s, SLO’s, and content.

Action: Approved with the following corrections

- Wording in assignments changed to “ethnic dining venue”
- MOE changed to “Safety/Sanitation, Punctuality, Grooming - all under “Professionalism”
- Remove MOE percentages
- Changed SLO to “Develop a good sense of taste”
- Grading policy remains P/NP

Motioned: Leslie**Seconded:** Anthony**All in Favor:** Mark, Najia, Anthony, Brianne, Leslie, Jennifer**Abstained:** None**DISCUSSION ITEMS**

eLumen - Curriculum proposal review process. *(This item was tabled due to lack of time.)*

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4 p.m. The next meeting will be March 8, 2021

Respectfully submitted by,
Lynette Kral
Academic Senate Office